

## Director of Day School Services & Professional Learning

Hebrew at the Center is revolutionizing Hebrew language education and engagement by partnering with Jewish educational institutions - including day schools, congregational schools and camps - to clarify vision, implement effective assessment tools, and strengthen instructional practice through coaching and mentoring.

We believe Hebrew is essential to deepening Jewish identity, strengthening connection to Israel, and enriching the lives of learners and communities.

### Join a mission-driven organization at the forefront of this transformation.

At Hebrew at the Center, we are cultivating a community of passionate professionals and offer a collaborative environment where growth, well-being, and impact are deeply valued.

### About the Role

Hebrew at the Center seeks a dynamic and visionary Director of Day School Services & Professional Learning to lead and expand our impact on Hebrew teaching and learning across Jewish day schools.

This senior leadership role sits at the intersection of instructional leadership, field-building, and relationship management, shaping both direct services to schools and high-quality professional learning for educators nationwide, and requires strong project management to carry complex initiatives from vision through execution.

### Key Responsibilities

#### Day School Services & Partnerships

- Lead and oversee Hebrew at the Center's educational services to partner schools, including coaching, mentoring, consulting, and school-based professional development
- Build strong relationships with school leaders and support long-term instructional improvement
- Supervise and support a team of coaches and advisors to ensure high-quality, aligned service delivery
- Lead multi-year change processes with partner schools, integrating coaching, mentoring, virtual and on-site professional learning, and assessment tools to support sustainable instructional improvement.

## Professional Learning Leadership

- Design and facilitate innovative professional learning experiences, including workshops, , webinars, courses and ongoing learning communities
- Oversee flagship programs (e.g., teacher training, leadership cohorts, online courses)
- Personally facilitate and teach select workshops, courses, and leadership programs, in addition to overseeing their design and delivery.
- Serve on the planning team of *Hitkadmut, The Annual Hebrew Educators Conference*
- Advance best practices in Hebrew language education

## Strategic Leadership & Growth

- Contribute to organizational strategy as a member of the leadership team
- Partner across departments to support program growth, recruitment, and retention
- Partner with organizational leadership on annual planning, goal setting, and evaluation to ensure programs are aligned, effective, and responsive to field needs
- Support recruitment and retention of partner schools and program participants through relationship-building and cross-departmental collaboration.
- Help expand Hebrew at the Center's reach and impact within the field

## Ideal Candidate

- Experienced instructional leader with deep expertise in second language acquisition research and Hebrew language education and pedagogy
- Strong manager with experience supervising and developing educators or coaches
- Skilled facilitator and communicator, comfortable leading both small groups and large-scale learning experiences
- Strategic thinker who can manage multiple initiatives and drive long-term impact
- Passionate about strengthening Jewish identity through Hebrew language

## Qualifications

- Master's or Doctorate in second language education, Hebrew instruction, or a related field
- Professional fluency in both Hebrew and English (spoken and written)
- Extensive experience in Hebrew language education
- Demonstrated experience in instructional leadership, coaching, or professional learning design
- Experience working with Jewish day schools or similar educational settings preferred

## Compensation & Flexibility

This role is budgeted at \$120,000–\$140,000 for a full-time position, depending on experience and credentials. We are committed to finding the right candidate and are open to discussing part-time arrangements as well.

Our benefits package includes:

- Three weeks of paid vacation
- Paid Jewish holidays
- 401(k) retirement plan with employer matching
- Health and dental insurance
- Paid sick leave
- Vision insurance available at a reduced rate, along with access to additional supplemental insurance options

## Work Environment & Start Date

- Location: Remote, with some travel for meetings, in-person coaching, conferences, and events.
- Start Date: We are looking to fill this position by July 1, 2026.
- Reports to: Chief of Staff and Director of Education
- FLSA Status: Exempt